

## Implementation Plan for Reopening Cornwall Manor Personal Care Facility During COVID-19

FACILITY INFORMATION	
<b>1. FACILITY NAME</b> Cornwall Manor- Corson Hall Personal Care	
<b>2. STREET ADDRESS</b> 1 Boyd Street, P.O. Box 125	
<b>3. CITY</b> Cornwall	<b>4. ZIP CODE</b> PA
<b>5. NAME OF FACILITY CONTACT PERSON</b> Courtney Gruber, LPN, PCHA	<b>6. PHONE NUMBER OF CONTACT PERSON</b> 717-675-1571

DATE AND STEP OF REOPENING
The facility will identify the date upon which all prerequisites will be met for reopening and the Step at which the facility will enter reopening. Those facilities that experienced a significant COVID-19 outbreak will identify the date the Department of Health survey was conducted (that is required prior to reopening).
<b>7. DATE THE FACILITY WILL ENTER REOPENING</b> <div style="text-align: center; margin-top: 10px;">7/27/20</div>
<b>8. SELECT THE STEP AT WHICH THE FACILITY WILL ENTER REOPENING – EITHER STEP 1 OR STEP 2 (CHECK ONLY ONE)</b>  <input type="checkbox"/> <b>Step 1</b> <i>The facility must meet all the Prerequisites, including the baseline universal test for COVID-19 administered to staff and residents (in accordance with the Order of the Secretary of the Pennsylvania Department of Health directing testing at Long-Term Care Facilities, issued June 26, 2020)</i>  <input checked="" type="checkbox"/> <b>Step 2</b> <i>The facility must meet all the Prerequisites, including the baseline universal test for COVID-19 administered to staff and residents (in accordance with the Order of the Secretary of the Pennsylvania Department of Health directing testing at Long-Term Care Facilities, issued June 26, 2020)</i> <b>AND</b> <i>Have the absence of any new facility onset of COVID-19 cases for 14 consecutive days since baseline COVID-19 testing</i>
<b>9. HAS THE FACILITY EXPERIENCED A SIGNIFICANT COVID-19 OUTBREAK? (IF NO, SKIP TO #11)</b>  NO
<b>10. DATE THE FACILITY WAS SURVEYED BY THE DEPARTMENT OF HEALTH TO ENSURE THE FACILITY IS ADEQUATELY PREVENTING TRANSMISSION OF COVID-19</b>  N/A

## STRATEGY FOR TESTING, COHORTING, PERSONAL PROTECTIVE EQUIPMENT, AND STAFFING

To ensure the facility has taken appropriate measures to protect residents and staff, descriptions of those strategies are required in this section (prerequisites to reopening).

**11. DATE RANGE FOR THE BASELINE UNIVERSAL TEST ADMINISTERED TO STAFF AND RESIDENTS**

June 16, 2020 to July 20, 2020

**12. DESCRIBE THE CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL RESIDENTS SHOWING SYMPTOMS OF COVID-19 AND TO DO SO WITH 24 HOURS**

Testing supplies are available. Swabs obtained by facility nursing staff and processed by commercial laboratory.

**13. DESCRIBE THE CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL RESIDENTS AND STAFF IF THE FACILITY EXPERIENCES AN OUTBREAK**

Testing supplies are available. Swabs obtained by facility nursing staff and processed by commercial laboratory.

**14. DESCRIBE THE CAPACITY TO ADMINISTER COVID-19 DIAGNOSTIC TESTS TO ALL STAFF, INCLUDING ASYMPTOMATIC STAFF**

Testing supplies are available. Swabs obtained by facility nursing staff and processed by commercial laboratory.

**15. DESCRIBE THE PROCEDURE FOR ADDRESSING NEEDED TESTING OF NON-ESSENTIAL STAFF AND VOLUNTEERS**

Testing supplies are available. Non-essential staff will be required to have a baseline test prior to resuming work. Facility will not permit volunteers during steps 1-3 of reopening.

**16. DESCRIBE THE PROCEDURE FOR ADDRESSING RESIDENTS OR STAFF THAT DECLINE OR ARE UNABLE TO BE TESTED**

Residents who decline to be tested will be transferred to a yellow zone for a minimum of 14 days. Staff who decline to be tested will be required to attend mandatory training on COVID-19. If staff continue to decline testing they will not be permitted to work with residents unexposed to COVID-19.

**17. DESCRIBE THE PLAN TO COHORT OR ISOLATE RESIDENTS DIAGNOSED WITH COVID-19 IN ACCORDANCE WITH THE *INTERIM GUIDANCE FOR PERSONAL CARE HOMES AND ASSISTED LIVING RESIDENCES AND PRIVATE INTERMEDIATE CARE FACILITIES DURING COVID-19.***

A red zone has been established to isolate residents diagnosed with COVID-19. Positive cases will be transferred to the red zone and remain there until meeting criteria for recovery.

**18. DESCRIBE THE CURRENT CACHE OF PERSONAL PROTECTIVE EQUIPMENT (PPE) AND THE PLAN TO ENSURE AN ADEQUATE SUPPLY OF PPE FOR STAFF (BASED ON THE TYPE OF CARE EXPECTED TO BE PROVIDED)**

Currently have adequate supply of PPEs for contingency capacity. Central Supply continues to place orders to maintain par level.

**19. DESCRIBE THE CURRENT STAFFING STATUS AND THE PLAN TO ENSURE NO STAFFING SHORTAGES**

Current staffing levels far exceed minimum requirements; plans to cross train staff from skilled nursing to Personal Care.

**20. DESCRIBE THE PLAN TO HALT ALL REOPENING FACILITIES IF THE COUNTY IN WHICH THE FACILITY IS LOCATED IS REVERTED TO A RED PHASE OF THE GOVERNOR'S REOPENING PLAN**

Residents and families will be advised of the need to halt reopening activities in the event of a Governor directive to revert to a red phase. Changes to procedures will be communicated to residents and families if/when this occurs.

## SCREENING PROTOCOLS

In each block below, describe the screening protocol to be used including where screening occurs, method of determining symptoms and possible exposure, and action taken if screening reveals possible virus.

### 21. RESIDENTS

Residents are screened daily for the presence of signs and symptoms of COVID-19. If screening reveals possible virus, resident will be swabbed for COVID-19 and transferred to isolation in a yellow zone.

### 22. STAFF

Staff are screened prior to entering care areas and at the end of their shift. If signs or symptoms of COVID-19 are present, they are immediately excluded from work.

### 23. HEALTHCARE PERSONNEL WHO ARE NOT STAFF

Anyone entering the Personal Care facility will be screened for signs or symptoms of COVID-19. If symptoms are present, entry will be prohibited.

### 24. NON-ESSENTIAL PERSONNEL

Anyone entering the Personal Care facility will be screened for signs or symptoms of COVID-19. If symptoms are present, entry will be prohibited.

### 25. VISITORS

Anyone entering the Personal Care facility or entering the facility grounds for visits will be screened for signs or symptoms of COVID-19. If symptoms are present, entry will be prohibited.

### 26. VOLUNTEERS

Facility will not permit volunteers during steps 1-3 of reopening.

Communal dining is the same for all steps of reopening so there is no need to differentiate among the three steps.

### 27. DESCRIBE COMMUNAL DINING MEAL SCHEDULE, INCLUDING STAGGERED HOURS (IF ANY)

Residents will be placed in the dining room in a way that maintains social distancing recommendations. All residents will be afforded an opportunity to dine in the dining room.

### 28. DESCRIBE ARRANGEMENT OF TABLES AND CHAIRS TO ALLOW FOR SOCIAL DISTANCING

All tables will be spaced a minimum of six feet apart utilizing centralized common areas if necessary, including dining room, lounge, and activity area. Will seat residents at opposite ends of 6 foot long tables or one resident per table for smaller tables. Couples sharing an accommodation will be permitted to sit together for meals.

### 29. DESCRIBE INFECTION CONTROL MEASURES, INCLUDING USE OF PPE BY STAFF

All staff will wear surgical masks. Additional PPE will be utilized for residents at risk for choking/ coughing. Alcohol based hand rub is easily accessible in the dining area and will be utilized by staff when providing assistance to residents.

### 30. DESCRIBE ANY OTHER ASPECTS OF COMMUNAL DINING DURING REOPENING

Single use condiments will be utilized during the reopening phase.

In each block below, describe the types of activities that will be planned at each step and the outings that will be planned at Step 3 (an all-inclusive list is not necessary). Include where they will be held and approximately how many residents will be involved. Describe how social distancing, hand hygiene, and universal masking will be ensured. Also include precautions that will be taken to prevent multiple touching of items such as game pieces.

**31. DESCRIBE ACTIVITIES PLANNED FOR STEP 1 (FIVE OR LESS RESIDENTS UNEXPOSED TO COVID-19)**

- Residents will don a mask before leaving their rooms
- Staff will situate residents in the activity area 6ft apart (no more than five unexposed residents)
- Before the activity begins, staff will offer hand sanitizer to participants.
- Supplies will not be shared between residents.
- Staff will sanitize any supplies used by residents after the activity.

Types of activities offered as requested and person appropriate: Exercise (no equipment), trivia, reminiscing, porch time, BINGO (using personal cards) , zoom calls, scheduled family/friend visits outside, broadcasted worship and music programs, movies, 1:1 visits, offering and assisting with independent leisure materials

**32. DESCRIBE ACTIVITIES PLANNED FOR STEP 2 (TEN OR LESS RESIDENT UNEXPOSED TO COVID-19)**

- Residents will don a mask before leaving their rooms
- Staff will situate residents in the activity area 6ft apart (no more than ten unexposed residents)
- Before the activity begins, staff will offer hand sanitizer to participants.
- Supplies will not be shared between residents.
- Staff will sanitize any supplies used by residents after the activity.

Types of activities offered as requested and person appropriate: Exercise (no equipment), trivia, reminiscing, porch time, BINGO (using personal cards), zoom calls, scheduled family/friend visits, broadcasted worship and music programs, movies, 1:1 visits, offering and assisting with independent leisure materials.

**33. DESCRIBE ACTIVITIES PLANNED FOR STEP 3**

- Residents will don a mask before leaving their rooms
- Staff will situate residents in the activity area 6ft apart
- Before the activity begins, staff will offer hand sanitizer to participants.
- Supplies will not be shared between residents.
- Staff will sanitize any supplies used by residents after the activity.

Types of activities offered as requested and person appropriate: Exercise (no equipment), trivia, reminiscing, porch time, BINGO (using personal cards) zoom calls, scheduled family/friend visits, broadcasted worship and music programs, movies, 1:1 visits, offering and assisting with independent leisure materials

**34. DESCRIBE OUTINGS PLANNED FOR STEP 3**

Beauty Shop visits permitted to campus Beauty Shop which is open to CCRC residents only. Beautician has been tested for COVID-19 and will designate time for appointments for Personal Care Residents only.  
All other outings will not be offered during the reopening steps.

In Step 2, non-essential personnel deemed necessary by the facility are allowed (in addition to those already permitted in Section 4 of *Interim Guidance for Personal Care Homes and Assisted Living Residences During COVID-19*). In Step 3, all non-essential personnel are allowed. Screening and additional precautions including social distancing, hand hygiene, and universal masking are required for non-essential personnel.

<p><b>35. DESCRIBE THE LIMITED NUMBER AND TYPES OF NON-ESSENTIAL PERSONNEL THAT HAVE BEEN DETERMINED NECESSARY AT STEP 2</b></p> <p>N/A</p>
<p><b>36. DESCRIBE HOW SOCIAL DISTANCING, HAND HYGIENE, AND UNIVERSAL MASKING WILL BE ENSURED FOR NON-ESSENTIAL PERSONNEL AT STEPS 2 AND 3</b></p> <p>Non essential personnel will be required to undergo PPE training and attestation just as essential employees.</p>
<p><b>37. DESCRIBE MEASURES PLANNED TO ENSURE NON-ESSENTIAL PERSONNEL DO NOT COME INTO CONTACT WITH RESIDENTS EXPOSED TO COVID-19</b></p> <p>Non-essential employees will be prohibited from contact with residents in yellow or red zones.</p>

<b>VISITATION PLAN</b>	
<p>For visitation to be permitted in Steps 2 and 3 of reopening, the following requirements are established. Screening and additional precautions including social distancing, hand hygiene, and universal masking are required for visitors.</p>	
<p><b>38. DESCRIBE THE SCHEDULE OF VISITATION HOURS AND THE LENGTH OF EACH VISIT</b></p> <p>Visiting hours will be set for 1:00 p.m. – 4:30 p.m. daily allowing 30 minutes for each visit.</p>	
<p><b>39. DESCRIBE HOW SCHEDULING VISITORS WILL OCCUR</b></p> <p>The plan for visits will be shared with residents and families in a written update.</p>	
<p><b>40. DESCRIBE HOW VISITATION AREA(S) WILL BE SANITIZED BETWEEN EACH VISIT</b></p> <p>Visitation areas will be sanitized with disinfectant between each visit.</p>	
<p><b>41. WHAT IS THE ALLOWABLE NUMBER OF VISITORS PER RESIDENT BASED ON THE CAPABILITY TO MAINTAIN SOCIAL DISTANCING AND INFECTION CONTROL?</b></p> <p>To maintain social distancing, the number of visitors will be limited to two per resident. Children are permitted to visit when accompanied by an adult visitor, within the two allowable visitors. Adult visitors must be able to manage children. Children older than 2 years of age must wear a face mask during the entire visit. Children must also maintain strict social distancing.</p>	
<p><b>42. DESCRIBE THE ORDER IN WHICH SCHEDULED VISITS WILL BE PRIORITIZED</b></p> <p>Residents with cognitive decline and those demonstrating feelings of loneliness will be the priority.</p>	
<b>STEP 2</b>	<p><b>43. DESCRIBE HOW THE FACILITY WILL DETERMINE THOSE RESIDENTS WHO CAN SAFELY ACCEPT VISITORS AT STEP 2 (CONSIDERING SUCH SAFETY FACTORS AS EXPOSURE TO OUTDOOR WEATHER AND TRANSPORTING RESIDENT TO VISITOR LOCATION)</b></p> <p>All Personal Care Facility residents appropriate to safely accept visits. Face masks are provided to all residents to wear during visits.</p>
	<p><b>44. DESCRIBE THE OUTDOOR VISITATION SPACE FOR STEP 2 TO INCLUDE THE COVERAGE FOR SEVERE WEATHER, THE ENTRANCE, AND THE ROUTE TO ACCESS THE SPACE</b></p> <p>Visits will be conducted in the area across from the Main Entrance to Corson in Bishop Park. Area can be accessed by paved path. Shade is adequate during scheduled visiting hours, canopy will be placed to provide additional coverage, visitor screening will occur outdoors adjacent to visitation area. In the event of severe weather, visitation will be relocated indoors to a neutral space.</p>
	<p><b>45. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING OUTDOOR VISITS</b></p> <p>Residents and visitors will sit at opposing sides of a table. Table will be a minimum of six feet long.</p>
	<p><b>46. DESCRIBE THE INDOOR VISITATION SPACE THAT WILL BE USED IN THE EVENT OF EXCESSIVELY SEVERE WEATHER TO INCLUDE THE ENTRANCE AND THE ROUTE TO ACCESS THE SPACE</b></p>

<b>VISITATION PLAN</b>	
	Indoor visitation will be offered in the Dining Room just inside the Main Entrance. Visitors will be seated at opposite ends of a minimum six foot long table. Visitors will be screened at the entrance to the Corson. (The dining room is a neutral space.)
	<b>47. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING INDOOR VISITS</b>  Tables will be used to maintain the six foot distance between residents and visitors.
<b>STEP 3</b>	<b>48. DESCRIBE HOW THE FACILITY WILL DETERMINE THOSE RESIDENTS WHO CAN SAFELY ACCEPT VISITORS AT STEP 3 (CONSIDERING SUCH SAFETY FACTORS AS TRANSPORTING RESIDENT TO VISITOR LOCATION)</b> All Personal Care Facility residents appropriate to safely accept visits. Face masks are provided to all residents to wear during visits.
	<b>49. WILL OUTDOOR VISITATION BE UTILIZED AT STEP 3? IF NO, SKIP TO QUESTION #52</b>  No, outdoor visitation will not be utilized at Step 3.
	<b>50. DESCRIBE THE OUTDOOR VISITATION SPACE FOR STEP 3 TO INCLUDE THE COVERAGE FOR SEVERE WEATHER, THE ENTRANCE, AND THE ROUTE TO ACCESS THE SPACE (IF THE SAME AS STEP 2, ENTER "SAME")</b>  N/A
	<b>51. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING OUTDOOR VISITS (IF THE SAME AS STEP 2, ENTER "SAME")</b>  N/A
	<b>52. DESCRIBE THE INDOOR VISITATION SPACE THAT WILL BE USED TO INCLUDE THE ENTRANCE AND THE ROUTE TO ACCESS THE SPACE (IF THE SAME AS STEP 2, ENTER "SAME")</b>  Same.
	<b>53. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING INDOOR VISITS (IF THE SAME AS STEP 2, ENTER "SAME")</b>  Same.
	<b>54. FOR THOSE RESIDENTS UNABLE TO BE TRANSPORTED TO THE DESIGNATED VISITATION AREA, DESCRIBE THE INFECTION CONTROL PRECAUTIONS THAT WILL BE PUT IN PLACE TO ALLOW VISITATION IN THE RESIDENT'S ROOM</b>  In room visitation will not be permitted, all residents in Personal Care are able to be transported to visitation area.

In Step 2, volunteers are allowed only for the purpose of assisting with outdoor visitation protocols and may only conduct volunteer duties with residents unexposed to COVID-19. In Step 3, all volunteer duties may be conducted, but only with residents unexposed to COVID-19. Screening, social distancing, and additional precautions including hand hygiene and universal masking are required for volunteers.
<b>55. DESCRIBE INFECTION CONTROL PRECAUTIONS ESTABLISHED FOR VOLUNTEERS, INCLUDING MEASURES PLANNED TO ENSURE VOLUNTEERS DO NOT COME INTO CONTACT WITH RESIDENTS EXPOSED TO COVID-19</b>  Volunteers will not be utilized during the reopening process.
<b>56. DESCRIBE THE DUTIES TO BE PERFORMED BY VOLUNTEERS DURING STEP 2</b>  As above, volunteers will not be utilized during the reopening process.