

Cornwall Manor Society Executive Board Meeting Minutes

September 14, 2023

Present: Gini Badger, President; Carol Holt, Vice President; Debby Tanico, Treasurer; Jean Renaud, Secretary; Jim and Doris Work, Coordinators of Corson Programs & Projects; Pauline Charles, Coordinator of Health Center Programs & Projects; Jim Work, Ambassadors; Marcie Orledge, Manor Shoppe Co-Chair; Sally Renda, Crafters; Jill Risser, Treasure Trove; Debby Grubbs, Nominating Committee Chair; and Stacia Layser, Administrative Liaison.

The meeting was called to order at 10:00 AM by President, Gini Badger. Carol Holt welcomed everyone and thanked the Board for all their hard work. Gini read a selection from Psalm 33 followed by a prayer.

A new copy of the Cornwall Manor Society Bylaws and Policies was distributed to each member of the Board. This new copy reflects the changes made at our June 15th meeting regarding the Memorial and Special Gifts fund. (Since all gifts are listed in the Annual Report, the book which listed all donations will be eliminated.) Please replace your old Bylaws and Policies with the new ones you received today.

Secretary – Jean Renaud

A note of appreciation was received from Vicki Deitzler thanking the Cornwall Manor Society for the check for \$30,000 which will be used for Benevolent Care. Another note was received from Madelyn Himmelberger thanking the Society for her birthday card and the enclosed Manor Shoppe gift certificate. The minutes of the June 8, 2023, Executive Board Meeting and the June 15, 2023, Membership Meeting were approved as written.

Treasurer – Debby Tanico

As of August 31, 2023, the amount in our bank account was \$51,925.60. We are still waiting for a check from Lancaster General Health/Penn Medicine in the amount of \$1,000. The check should be received soon. The Treasure Trove is earning about \$1,000 per week. The theater event resulted in a profit of \$2,670, just \$30.00 less than last year. The apple dumpling sale earned \$707 this year which is \$150 less than last year due to an increase in the cost of the apple dumplings. At this point we have donated \$75,000 to Benevolent Care. Finance is proposing an additional donation of \$15,000. Debbie Grubbs moved that we donate an additional \$15,000 to the Benevolent Care Fund and Pauline Charles seconded. The motion passed unanimously.

Coordinator of Campus Programs & Projects – Ellen Arnold

Joanne Aponick, head of the Birthday Card program, has sent 428 cards since January 1, 2023. John and Bonnie Stangl, chairs of the theater event this year, did a great job planning the event. The follow-up meeting resulted in extensive notes for next year. A total of 87 tickets were sold at \$30 each for a total of \$2,670. The Apple Dumpling sale chaired by Bob Roth resulted in a profit of \$707 with 403 boxes of apple dumplings being sold at \$6.00 each. Both the theater buyout and the apple dumpling sale will be discussed at the retreat later this year regarding renewal for next year.

Coordinators of Corson Programs & Projects – Jim and Doris Work

Corson residents are still hesitant about attending Society activities. Pat Garber has an activities night once a month with a few regular attendees. The attendance at the Birthday Parties has improved. In September, 16 people attended. Jim makes posters for the bulletin boards as well as invitations that are placed on tables at mealtime to encourage attendance at the birthday parties. Game Night has been having problems. No residents attended the first Game Night. Another Game Night is planned for this month. Jim will prepare posters and invitations for this event as well. Judy Torrens and her team continue to have a Craft Hour the first Thursday of each month. Attendance varies, but Judy reports that the volunteers who work with her enjoy doing the crafts. Recently Jim and Doris met with Stacia Layser, Jen Cramer, and Jessica Achey to talk about activities in 2024. The Winter Party, which replaced the Christmas Party that was held in the past, will be on January 19, 2024, from 1:30 PM until 2:30 PM. Fun Fest will be held on June 21, 2024, from 11:30 AM until 1:00 PM. The

theme needs to be determined soon so that plans can be made for entertainment, food, decorations, and a budget can be set.

Coordinator of Health Center Programs & Projects – Pauline Charles

The Transporter Program is fully staffed with volunteers that transport residents from the Health Center to Chapel on Sunday afternoons and the beauty shop on Monday and Tuesday mornings. The Shoppe on Wheels Program is every Friday morning. Volunteers visit each neighborhood with snacks and goodies. The residents love the visits. Birthday parties are happening each month with area churches providing gifts for the residents and staff providing cake and ice cream. Substitutes are needed for both Transporters and Shoppe on Wheels.

Manor Shoppe – Marcie Orledge

The Manor Shoppe has 43 volunteers, but they need more. Twenty-nine long-sleeved shirts with the Cornwall Manor logo were sold. As soon as they come in, each buyer will be telephoned to let them know their shirt has arrived. The Shoppe pledged \$18,000 this year and has given \$9,000 so far.

Treasure Trove – Jill Risser

On Wednesday, September 13, 2023, the Treasure Trove had receipts of \$543.00. Presently they are featuring fall clothing. The jewelry counter has recently been redone. They have lots of volunteers as well as lots of donations.

Crafters – Sally Renda

The Crafters are all set for their sale on Thursday, September 21, 2023. They will be setting up before 9:00 AM. None of the crafters will be at the Society meeting since the sale runs from 9 until 2. Once this sale is over, they will start working on items for Cookies, Carols, Crafts, and More.

Administrative Liaison – Stacia Layser

It has been difficult getting new residents interested in volunteering. An orientation session was held on Wednesday, September 13, 2023. Three people attended.

Old Business – Gini Badger

The first order of business was to review the Power Point presentation for the Society meeting on September 21, 2023. This meeting will celebrate all volunteers. Each Coordinator and Committee Chair will announce the volunteers in their group; then each volunteer will stand. Two greeters, Glenda Hunter and Diana Hebda, have been asked to help people sign in and pay for their lunches at the next meeting. Gini recently reported to the Board of Trustees of Cornwall Manor about the activities of the Society. She handed out a membership brochure, the Memorial and Special Gifts brochure, a flyer from the Sweeney Todd play, and several of Carolyn Baker's note cards. A thank you note from Board Chairperson Tim Sheffey was received thanking the Society for all it does. Upcoming activities include a gift card sale in October. Orders will be due by October 31 with pick up at the Manor Shoppe commencing on November 20, 2023. In December there will be Cookies, Carols, Crafts, and More, gift bags for Corson and the Health Center, and the STAR project. Please review the directory for accuracy and send any changes to Carol Holt.

New Business – Carol Holt

Carol distributed the 2024 calendar for the Society. Blooms will be chaired by Rita van Alkemade and Karen Shalters. On October 5, 2023, the Board will meet to make plans for 2024. The meeting will be held at 10:00 AM in Freeman Auditorium.

Meeting was adjourned at 11:00 AM.

Respectfully submitted,
Jean Renaud, Secretary