

## **Cornwall Manor Society General Meeting Minutes November 21, 2024**

The meeting was brought to order at 10:15 AM by President Carol Holt. After welcoming everyone, Carol introduced Rev. Dr. John Carter for our opening prayer.

Barbara Wills, who was an off-campus volunteer for the STAR project for more than twenty years, was honored today. Due to health problems Barbara has had to retire from this very important project. Barbara wanted to be sure that every resident in Corson and the Health Center received a Christmas gift on Christmas morning. For the last few years Glenda Hunter and Diana Hebda have been helping Barbara. Now Mary Affronti will be the new leader of the STAR project.

Carol also honored the following outgoing officers.

1. Doris Work who served the Society at different times as President, Treasurer, Membership Chairman, Historian, Coordinator of Corson Programs and Projects as well as Manager of the Curiosity Shop.
2. Jim Work who served the Society as President, Coordinator of Corson Programs and Projects, Ambassador Coordinator, Photographer and Manager of Collectibles.
3. Ellen Arnold who served as Coordinator of Campus Programs and Projects for seven years.
4. Linda Leonhardt who served as Vice President of the Society for one year.

### **Secretary's Report**

The minutes of the September Executive Board meeting, the September General Meeting and the October planning meeting were approved as written by the Cornwall Manor Society Executive Board.

### **Treasurer's Report**

As of November 15, 2024, the total bank account balance was \$70,450.75 with income of \$106,688.00. Expenses totaled \$107,965.66 with a bank balance of \$69,173.09. The \$40,000 CD, which was purchased in October, has earned \$165.02 since its purchase. The Finance Committee recommended a balanced budget of \$96,000 for 2025 which was accepted by the Executive Board. It was moved and seconded by Ellen Arnold that the membership approve the budget. The proposed budget passed unanimously. The Treasurer's report has been filed for audit.

### **Coordinators of Corson Programs and Projects – Doris Work and Jim Work**

Judy Torrens and her team continue to work with the Craft Group once a month. They make a variety of items and enjoy the fellowship of one another. Volunteers have planned very creative birthday parties each month for the residents. The birthday guests receive a birthday card with a \$5.00 gift certificate for the Manor Shoppe. The Winter and Fun Fest events were both successful due to many volunteers working together with the staff. Thank you to everyone who has helped us over the past few years.

### **Coordinator of Health Center Programs and Projects – Linda Chadbourne**

103 gift cards were ordered this fall for a profit of \$2,200. Transporters continue to do a great job transporting residents to the beauty shop on Mondays and Tuesdays and to church services on Sunday afternoons. Shoppe on Wheels provides not only goodies and sundries to residents but also cheerful greetings. Thank you to everyone for all your support. On January 24, 2025, we will have a Winter Social. We will need volunteers to make this a successful event.

### **Nominating Committee – Mary Ann Hoffman**

The Leadership Task Force, at the request of the Nominating Committee, met for six months reviewing leadership positions, terms of office, and fund raisers in relation to time and effort exerted versus money raised and relationships built.

The proposed changes to the By-Laws are as follows.

1. Eliminate the position of Coordinator of Campus Programs and Projects.
2. Create a new role of Second Vice President with a term of one year.
3. Eliminate the role of Vice President with a term of two years and create a new role of First Vice with a term of one year.
4. Change the term of President to one year.

These changes would not only reduce the time commitment from the current four years to three but also result in mentorship and growth for each of the officers. The Task Force also drafted new Service Descriptions for each role so that all responsibilities are covered and one position flows into the other seamlessly.

The Leadership Task Force and the Nominating Committee presented a motion reflecting these changes to the Executive Board for approval which was extended.

The Cornwall Manor Society Leadership Task Force moved to amend the Cornwall Manor Society By-Laws as follows.

1. Eliminate the position of Coordinator of Campus Programs and Projects.
2. Create a position of Second Vice President with a term of one year.
3. Eliminate the position of Vice president with a term of two years.
4. Create the position of First Vice President with a term of one year.
5. Change the position of President from a term of two years to a term of one year.

The Society passed the motion unanimously.

The Nominating Committee of the Cornwall Manor Society placed the following people in nomination for election to the following offices.

1. Rita van Alkemade, First Vice President for a term of one year.
2. Karen Fenstermaker, Secretary for a term of two years.
3. Jeanne Earnshaw, Coordinator of Corson Programs and Projects for a term of two years.

It was moved by Rhoda Crist and seconded by Ginny Stevenson that the nominations go forward. The motion passed unanimously.

### **Manor Shoppe – Marcie Orledge**

The Manor Shoppe is ready for Christmas. We have Stonewall Farm items as well as great stocking stuffers such as slippers and socks, and hand and body lotion. We also have items for the STAR project. The tree will be in the Manor Shoppe following our meeting today. We still need cashiers. If you are interested, please stop in and let us know. The Shoppe has given \$11,000 toward its pledge for 2024. A check in the amount of \$130 from the copier and change jar was presented to the Memorial and Special Gifts fund.

### **Treasure Trove – Jill Risser**

November 20<sup>th</sup> was a great day at the Treasure Trove. They sold \$697.50 worth of merchandise. Since the Treasure Trove will be open during Cookies, Crafts, Carols and More, there will be no First Friday in December.

### **Linda Leonhardt - Crafters**

The Crafters have six new members. They meet in Laurel Place from 1 until 3 every Monday afternoon. Please stop in during Cookies, Crafts, Carols and More and shop for your family, friends, and yourself. We will have several special counted cross stitch items done by Steve Fisher's wife.

### **Old Business**

- Benevolent Bingo

We need people to buy prizes and to set up. Shari Showers will provide a list of popular prizes. You will be reimbursed for any monies spent on prizes. If you would like to volunteer, please call Carol Holt.

- Apple Dumplings  
Thank you to Bob Roth for heading up our Apple Dumpling Sale for the last few years. We made \$700 for the fall sale. We will not be doing apple dumpling sales in the future.

### **New Business**

- Installation of officers  
President, Carol Holt, installed our new officers – Rita van Alkemade – Vice President, Karen Fenstermaker – Secretary, and Jeanne Earnshaw – Coordinator of Corson Projects and Programs.
- STAR Project  
Mary Affronti is the new chairperson of the STAR project. Her helpers are Diana Hebda and Glenda Hunter. Health Center stars are red and silver while the Corson stars are gold. When you take your star, fill out the pink slip and leave it in the basket. The deadline for the gifts is December 7<sup>th</sup>. You can wrap them yourself or take them to Cookies, Crafts, Carols and More and have them wrapped there. If you do not wish to do your own shopping, place your pink slip along with your money in the basket and Diana or Glenda will shop for you.
- Cookies, Crafts, Carols and More  
This event will be held on December 7<sup>th</sup> from 9 until 12 noon. You can purchase cookies made by residents, crafts made by the crafters, wooden pieces made by our woodworkers, and bunches of holly. A wrapping station is also available.
- Bus Trip to Bethlehem, PA  
On Thursday, December 12, 2024, a bus trip is going to Bethlehem, PA to visit the Kriskindelmart. The price is \$72.00.
- Volunteer Jobs  
Cashiers are needed in the Manor Shoppe and the Treasure Trove. If you are interested in volunteering, contact Carol Holt or Marcie Orledge (Manor Shoppe). We also need a Historian next year. Doris Work is retiring after doing this job for many years. If you like taking pictures and scrapbooking, this job is for you.
- Entertainment  
Jim Foster played “Memories” for us on the trumpet. Pat Walter led the Manor Men in several songs that included some audience participation. Thank you.

Carol thanked everyone who helped bring the meeting together today. She also talked briefly about the Dead Sea being lifeless and giving nothing while the Sea of Galilee is alive and gives life to all that surrounds it. The Cornwall Manor Society is much like the Sea of Galilee – giving to all so that everyone in Cornwall Manor benefits.

Rev. Dr. John Carter offered a prayer prior to lunch.

The meeting was adjourned at 11:30 AM.

Respectfully submitted,  
Jean Renaud, Secretary