

Cornwall Manor Society Executive Board Meeting
November 6, 2025

Present : Carol Holt, Rita Van Alkemade, Karen Fenstermaker, Rick Borger, Linda, Chadbourne, Mary Ann Hoffman, Linda Leonhardt, Marti Bondelid , Marcie Orledge, Margery Gardner, Debby Tanico, and Beverly Andrews

Welcome and prayer

Carol Holt called the meeting to order at 10:00 AM

Carol Holt opened the meeting with prayer for the coming year and thanks for all that has been accomplished this past year. She noted that this will be her last executive committee meeting, as she is retiring from the presidency and Rita Van Alkemade will be installed as the new president at the November general meeting.

Secretary's Report - Karen Fenstermaker

The secretary reported that the executive board planning committee minutes are posted and approved on the Cornwall Manor website . There were no notes to share.

Treasurer's Report - Debby Tanico

Debby Tanico presented a detailed financial report of the financial activities of the society from 1/1/25 to 10/31/25. The report shows the society in very good standing with an ending balance of \$115,420,99. She noted that the Treasure Trove is our largest fundraiser and despite being closed for a time this year it has recovered and brings in about \$1,000 to \$1,500 per week to the society to use toward the benevolent fund.

A recommendation from the finance committee to approve an additional \$90,000 to Benevolent care at the November meeting was made. This would bring our total giving for the year to \$ 175,000, a fitting number for our 75th. Anniversary. The motion was made to accept the recommendation of the finance committee.

The budget for 2026 was presented and approved.

There was some discussion on the progress of the love gift shade construction project at the health center. Debby has set aside the funds in a separate account so it will not be spent on any other project. There have been some difficulties with site development and approvals are still forthcoming.

Reports

Manor Shoppe- Marcie Orledge

The Manor Shoppe is doing well. They are getting ready for Christmas and having a fall clearance sale. There will be no open house this year, but they will be open for Cookies, Crafts, Carols and More on December 6, 2025.

Coordinator of Corson Programs and Projects- Carol Holt for Jeanne Earnshaw

Although Corson is currently at capacity with residents, attendance to birthday parties and craft sessions is down. We have discussed this with staff and believe that attendance might be increased by knocking on doors prior to the session.

Fall birthday parties and crafts went well and were appreciated.

Of note is the continuing popularity of the foot spa, which the Cornwall Manor society funded earlier this year. A hand spa has been added because of the high usage.

In 2026, birthday parties will be held the first Tuesday rather than Monday due to staffing issues. It was noted that Kirk Rakos is retiring at the end of November. Volunteers to organize and lead birthday parties in 2026 are greatly appreciated.

Coordinator of Health Center Programs and Projects.- Linda Chadbourne

*The Health Center Winter Brunch will be held February 13 with a Valentine theme. Entertainment will be provided by Bob Phillips, singing Frank Sinatra tunes. He graciously provides this free of charge.

* The Fun Fest planning is underway for a sock Hop on June 19th with Jay Alan, Elvis impersonator.

* SOW, Transporters and Birthday Parties are all going well. The residents appreciate the personal attention from the volunteers. There was a discussion about the need to clarify transportation to and from the hairdressers.

* Pick up date for the gift cards is Nov. 24. There were 96 orders, 1,238 cards ordered, and a profit of \$2,325.56. Thanks to Linda for handling this job.

Treasure Trove - Jill Risser

Carol Holt reported for Jill that the Treasure Trove is going great. She said they could use another day manager. It was noted that residents should contact the Treasure Trove before bringing large items of furniture, as there is limited space.

Crafters- Lin Leonhardt

The crafters have been busy preparing for Cookies, Crafts, Carols, and more. They have some new members and members from the health center.

Old Business

* Bingo- Rev. John Murrow will be in charge next year.

*Email Board Business from Planning Retreat- we will be able to use WellZesta Portal for voting and business matters.

New Business-

Mary Ann Hoffman - Nominating Committee

Change to By-Laws

* Currently the By-laws state that " The Assistant Treasurer shall be appointed by the Executive Committee for a two-year term followed by a two-year term as treasurer." The Nominating Committee is moving forward the following change in the by-laws to state :

The Assistant Treasurer will be elected for a two-year term

The change in the by- laws was approved.

* The Nominating Committee moved the following names to be placed in nomination for office:

Beverly, Andrews- second vice president

Linda Van Dreumel- Treasurer

Fred Horowitz- Assistant Treasurer

Rick Andrews- nominating committee

Margery Gardner- nominating committee

Motion passed and nominations . A thank you to all who have volunteered themselves to serve.

* November 20 General Meeting

Memorial Service -Linda Jacobus and Pat O'Neill.

Speaker- Jenean Speck - She will give a talk entitled "Angel. "

Time frame- 10-10:15 Coffee ,10:15- 10:30 installation of officers and reports, speaker to follow.

* Comments - Carol Holt

There was some discussion on consistency as we follow our job descriptions. A motion was made by Rick Borger that the updating of job descriptions and review, as necessary every year be done by a committee made up of the 2nd.VP as chair , a person not on the executive committee and the 1st VP. Mary Ann seconded the motion. It was called and passed.

The meeting adjourned at 11:18

Respectfully Submitted,
Karen Fenstermaker
Secretary